Mickleton Primary School



Remote Learning Policy

Approved by:	FGB	**Date:**	Sept 2026
Next review due by:	Sept 2027		

1. Introduction

Mickleton Primary School is committed to ensuring that all pupils continue to receive a high-quality education when circumstances prevent them from attending school in person.

The school recognises that attending school is normally the most effective way for pupils to access education, develop socially and emotionally, and achieve their full potential. Remote education should only be used where attendance at school is not possible and should not be regarded as an equal alternative to in-person education.

This policy sets out how the school will provide remote education when necessary and ensures consistency, safeguarding, accessibility and educational continuity.

2. Aims

This policy aims to:

- Ensure continuity of learning when pupils are unable to attend school.
- Provide high-quality remote education that is aligned to the school's curriculum.
- Promote pupil engagement and wellbeing during periods of remote learning.
- Ensure safeguarding, online safety and data protection requirements are maintained.
- Clarify the roles and responsibilities of staff, pupils, parents and governors.
- Support equitable access to education for all pupils, including those with SEND and disabilities.

3. Circumstances Where Remote Education May Be Used

Remote education may be provided when:

- The school is required to close due to severe weather, emergency situations or other exceptional circumstances.
- Attendance is restricted following public health advice.

- Individual pupils are unable to attend school but are well enough to engage in learning.
- Exceptional circumstances are approved by the Headteacher.

Remote education will only be considered after it has been established that attendance at school is not possible. Attendance remains the priority wherever possible.

4. Remote Education Provision

Mickleton Primary School will normally use **Seesaw** as its primary platform for remote education and communication with pupils and families.

The school will make reasonable efforts to ensure pupils can continue learning through:

- Seesaw and other approved educational platforms.
- Teacher-produced learning materials.
- Recorded explanations and demonstrations.
- Educational resources and activities aligned to the curriculum.
- Appropriate feedback opportunities.
- Additional support for pupils with SEND where practical and appropriate.

Learning provided remotely will:

- Reflect the curriculum being taught in school wherever possible.
- Be accessible to pupils of differing abilities.
- Take account of age, stage and individual needs.
- Promote progress across a broad and balanced curriculum.

Remote education will be delivered using a range of approaches appropriate to the age and needs of pupils and the circumstances involved.

5. Roles and Responsibilities

5.1 Headteacher

The Headteacher will:

- Oversee implementation of this policy.
- Ensure remote education arrangements are effective and proportionate.
- Monitor pupil participation and engagement.

- Ensure safeguarding arrangements remain effective.
- Report significant remote education arrangements to governors.

5.2 Teachers

Teachers providing remote education will:

- Set appropriate learning activities through agreed school platforms.
- Ensure learning is aligned with the curriculum.
- Adapt provision where necessary for pupils with additional needs.
- Monitor engagement and participation.
- Provide feedback in line with the school's Assessment and Feedback Policy.
- Maintain professional standards in all online communications.
- Report safeguarding or welfare concerns without delay.

5.3 Remote Teaching Expectations

Where live online sessions are used:

- Staff will use approved school platforms.
- Staff will present themselves professionally.
- Sessions will take place in suitable locations free from inappropriate distractions.
- Staff and pupils must follow the school's Online Safety Policy.
- Staff will not communicate privately with pupils through personal accounts, devices or social media.
- Appropriate professional boundaries must be maintained at all times.

5.4 Teaching Assistants

Teaching assistants may:

- Support pupils with access to learning.
- Deliver targeted interventions where appropriate.
- Assist in monitoring engagement.
- Support pupils with SEND and vulnerable pupils.
- Liaise with teaching staff regarding pupil progress and participation.

5.5 Subject Leaders

Subject leaders will:

- Monitor the quality and appropriateness of remote curriculum provision.
- Support colleagues in delivering their subject remotely.
- Review resources and approaches used during periods of remote education.

5.6 Designated Safeguarding Lead (DSL)

The DSL will:

- Ensure safeguarding procedures remain effective during remote education.
- Respond to safeguarding concerns in line with school procedures.
- Monitor risks associated with online learning.
- Maintain oversight of vulnerable pupils and those receiving additional support.

Safeguarding remains the school's highest priority at all times.

5.7 Governors

The Governing Board will:

- Monitor the effectiveness of remote education arrangements.
- Ensure statutory safeguarding obligations are met.
- Ensure data protection requirements are maintained.
- Review this policy annually.

6. Expectations of Pupils

Pupils accessing remote education are expected to:

- Engage with learning activities provided.
- Complete work to the best of their ability.
- Communicate respectfully with staff and peers.
- Follow the Behaviour Policy and Online Safety Policy.
- Use technology responsibly and safely.
- Report any concerns or difficulties to a trusted adult.

7. Expectations of Parents and Carers

Parents and carers are expected to:

- Support their child to engage with learning as far as reasonably possible.
- Encourage completion of learning activities.
- Contact the school if support is needed.
- Promote safe and appropriate use of technology.
- Inform the school of any barriers affecting participation in remote education.

The school will work collaboratively with families to support access and engagement.

8. Safeguarding

Safeguarding and promoting the welfare of children is everyone's responsibility. This applies equally when pupils are accessing education remotely. Protection extends to risks that may occur online as well as offline.

All staff must:

- Follow the Child Protection and Safeguarding Policy.
- Follow the Staff Code of Conduct.
- Use only approved school systems and communication methods.
- Maintain appropriate professional boundaries.
- Record and report concerns immediately in accordance with safeguarding procedures.

Any safeguarding concerns arising during remote education will be managed in accordance with:

- Keeping Children Safe in Education 2026.
- The school's Child Protection and Safeguarding Policy.

9. Online Safety

The school recognises that online activity may increase safeguarding risks and therefore will:

- Use secure and approved educational platforms.
- Promote safe online behaviour.
- Teach pupils how to stay safe online.
- Respond promptly to online safety concerns.
- Monitor emerging online risks in accordance with safeguarding guidance.

Pupils and parents should report any online safety concerns to the school immediately.

10. Accessibility

Mickleton Primary School is committed to ensuring that remote education is accessible to all pupils, including those with disabilities and special educational needs.

The school will make reasonable adjustments, where required, to ensure disabled pupils are not placed at a substantial disadvantage when accessing remote education. This reflects the school's duties under the Equality Act 2010.

Reasonable adjustments may include:

- Adapted learning activities and resources.
- Alternative formats for learning materials.
- Additional support from school staff.
- Use of assistive technology where available.
- Flexible approaches to participation and engagement.
- Provision of printed materials where appropriate.

The school will work with pupils and families to identify and address barriers that may prevent effective participation in remote education.

11. Access to Technology

The school will endeavour to identify and minimise barriers to participation in remote education.

Where possible, support may include:

- Providing alternative methods for accessing learning.
- Providing printed learning materials.
- Sharing guidance for accessing learning platforms.
- Signposting families to appropriate sources of support.

The school recognises that access to technology may vary between families and will seek to ensure that no pupil is disadvantaged because of a lack of access to appropriate resources.

12. Special Educational Needs and Disabilities (SEND)

The school will have regard to the Special Educational Needs and Disability Code of Practice: 0 to 25 years when planning and delivering remote education.

When planning remote education, the school will consider the needs of pupils with SEND and will make appropriate adaptations to remove barriers to participation and learning wherever reasonably practicable.

Support may include:

- Differentiated learning activities.
- Adapted resources and instructions.
- Additional contact from teachers or support staff.
- Remote interventions where appropriate.
- Individualised support arrangements.

Where a pupil has an Education, Health and Care Plan (EHCP), the school will work closely with parents, carers, the local authority and relevant professionals to support the pupil's identified needs during periods of remote education.

The school will continue to promote inclusive practice and high-quality provision for pupils with SEND during any period of remote education.

13. Data Protection

All staff must comply with:

- UK GDPR.
- Data Protection Act 2018.
- The school's Data Protection Policy.

Staff must:

- Use approved school systems.
- Protect personal information.
- Report data breaches immediately.
- Maintain secure passwords and devices.
- Follow school ICT and acceptable use procedures.

14. Monitoring and Evaluation

The Headteacher and senior leaders will monitor:

- Pupil engagement.
- Quality of learning provision.
- Accessibility.
- Safeguarding arrangements.
- Feedback from pupils, parents and staff.

Findings may be reported to governors as part of routine monitoring and school improvement processes.

15. Related Policies

This policy should be read alongside:

- Child Protection and Safeguarding Policy
- Online Safety Policy
- Behaviour Policy
- Attendance Policy
- SEND Policy
- Data Protection Policy
- Staff Code of Conduct
- ICT Acceptable Use Policy
- Complaints Policy
- Accessibility Plan

16. Legal Framework

This policy has been developed with reference to:

- Department for Education, *Providing Remote Education: Guidance for Schools* (updated 19 August 2024).
- *Keeping Children Safe in Education 2026*.
- Equality Act 2010.
- Children and Families Act 2014.
- Special Educational Needs and Disability Code of Practice: 0 to 25 years (January 2015).
- Data Protection Act 2018.

- UK General Data Protection Regulation (UK GDPR).

This policy will be reviewed annually by the Headteacher and approved by the Full Governing Board.